

## Procedure 3.091

### Student Classification Procedure

#### Full-time Student

One who is registered for 12 or more credit hours (9 hours during summer).

#### Part-time Student

One who is registered for less than 12 credit hours (6 hours during summer).

#### Special Student

Any student who is not seeking a certificate, diploma, or degree. This classification includes those who audit.

#### Freshman

One who has completed less than 33 credit hours in a two-year program or one who is enrolled in a one-year program.

#### Sophomore

One who has completed 33 or more credit hours in a two-year program.

#### References

**Legal References:** *Enter legal references here*

**SACSCOC References:** *Enter SACSCOC references here*

**Cross References:** [Academic Policy](#)

#### History

**Senior Staff Review/Approval Dates:** *7/1/2015*

**Board of Trustees Review/Approval Dates:** *Enter date(s) here*

**Implementation Dates:** *Enter date(s) here*